

# ASSET MANAGEMENT & ENGINEERING

one position located in Thunder Bay

## QUALIFICATIONS

- Enrolled in a post-secondary Electrical Engineering Program (College diploma or University degree) and returning as a full-time student in the fall of 2024.
- Knowledge and Experience of Windows and Microsoft Office software.
- Experience with computerized drafting (i.e., AutoCAD or equivalent).
- Must be self-motivated and a quick learner.
- Able to work independently and in a team environment.

## PREFERRED QUALIFICATIONS

- Experience in a Utility or Industrial environment.
- Experience reading electrical schematics.
- GIS/GPS Mapping and Surveying experience.
- Completion of Power Systems course (or equivalent).

## GENERAL DUTIES

- Carryout independent projects (note that the size and complexity will depend on the skill, knowledge, and initiative of the student).
- Assist Engineers and Engineering Technologists with day-to-day activities and projects.
- Update existing and prepare new AutoCAD drawings for various projects.
- Assist in asset data collection (including surveying activities) and GIS input related tasks.
- Assist in maintaining document storage and updating (including electrical drawings, manuals, standards, etc.).
- Perform other related duties as assigned.

## CONDITIONS OF EMPLOYMENT

- Valid Ontario Class G driver's license with an excellent driving record and ability to pass the driver's proficiency test (as performed by a third party).
- Must successfully pass Drug & Alcohol Testing.

**HOURLY RATE: \$20.00**

Students are to submit the following documents by email to [recruit@synergynorth.ca](mailto:recruit@synergynorth.ca)

Please indicate the position you are applying for in the subject line and include:

1. Cover Letter & Resume
2. Completed SYNERGY NORTH "School Verification of Enrolment Form"  
Download the form from <http://www.synergynorth.ca/careers> and provide an Enrolment Verification Form provided by your post-secondary institution.

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**Note:** all successful candidates will be required to successfully complete a Police Information Check (PIC) as a condition of employment. Information to complete will be provided at the time an offer of employment is made.

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**Deadline for Applications: March 15, 2024 @ 4:00pm**