

Internal and External applications, including a detailed resume and outline of qualifications, will be reviewed starting on **November 9, 2023**, and will continue to be accepted by the Human Resources & Safety Division until the position is filled.

Note: Please submit your application electronically to recruit@synergynorth.ca

KENORA LINES SUPERVISOR

Management Position Power Systems Division

POSITION SUMMARY:

Under the general direction and guidance of the Vice President, Lines Construction, Maintenance & Operations, as part of a team of Line Supervisors, is responsible for assigning, directing, and supervising crews in the construction and maintenance of the Power Line Department. The specific duties include:

- Responsible to efficiently utilize assigned resources to complete projects on schedule. Monitors costs to ensure the correct execution of work estimates. Coordinates work with other departments and external stakeholders, as required.
- Supervises the day-to-day operations of assigned staff and is responsible for the safety and productivity of the staff. As required, supervises the work of contract crews, temporary, and part-time staff.
- Performs all supervisory functions including motivating and directing employees, interviewing for hiring and promotion selections, evaluating and communicating employee performance including performance reviews, attendance issues, maintaining discipline and order, handling grievances, etc. Administers policies and procedures while ensuring compliance with applicable legislation and the collective agreements.
- Ensures the availability of proper equipment for assignments and that the necessary supplies, materials and services are procured. Develops and implements plans and budgets and allocates resources accordingly.
- Contacts customers for customer service work, organizes staff to accomplish the work and arranges work orders and billings for work done, handles service locations and re-locations, tree trimming requests, and deals with customer inquiries/complaints.
- Responds to emergency calls regarding wires down, poles hit, power outages, etc., and organizes staff to respond to these events.
- Advises and assists in the formulating of company policies, guidelines and procedures.
- Promotes a safety culture by conducting crew visits, addressing concerns, and conducting accident and incident investigations. Conducts safety meetings as assigned.
- Understands, practices and enforces Electrical Utility Safety rules, Utility Work Protection code, the Occupational Health & Safety Act, ESA requirements for LDC distribution system construction, and all other applicable legislation, policies and procedures.
- Meets with customers to perform such duties as service locations and address inquiries regarding the Conditions of Service.
- Assist other departments by obtaining information as required
- Required to provide standby duties in rotation with the other supervisors.
- Performs such other related duties as may be assigned.

QUALIFICATIONS:

Secondary school graduation together with the completion of a Journeyman Powerline Technician Program recognized by the Province of Ontario and a minimum of 8 years experience in the construction and maintenance aspects of an Electrical Distribution Utility, or an equivalent combination of education and experience. Must have previous experience as a working supervisor in a Lead Hand, Temporary Lead Hand, or Acting Supervisor role. Must demonstrate excellent customer relations/customer service skills, good problem solving, and decision making skills. A demonstrated commitment to continuous improvement and leadership in the areas of safety, teambuilding, training, efficiency, and productivity is necessary. Must have excellent interpersonal, organizational and communication (verbal and written) skills. Must be competent with occupational health and safety legislation, Utility Work Protection code, Electrical Utility Safety Rules, other safety policies and procedures and must become proficient in Synergy North's safety rules and work procedures.

Preferred:

Demonstrated proficiency in the use of AS400/HTE Operating Systems, computer terminals, personal computers and Microsoft Office software. Previous supervisory role within an electrical utility.

Conditions of Employment:

- Must have and maintain a valid Class A driver's licence with "Z" endorsement. *Note: A Driver's Abstract will be processed by Synergy North to verify that the applicant has no more than 6 demerit points.*
- Must be available to work overtime, on-call, rotating standby, and out-of-town as required. Must be able to respond to emergency call-outs within twenty minutes.
- Must be able to attend training in Thunder Bay, ON when required.
- Must successfully complete a Police Information Check.
- Must successfully pass Drug & Alcohol testing.

TESTING To confirm ability and suitability, applicants may be required to take tests related to the job requirements and duties of the position, which will be conducted by a third party.
